

## Purchasing and Personalising Vienna City Cards

Each purchase of a Vienna City Card is carried out in our online shop. Even if you buy in the app, you will be redirected to it. Find here step-by-step instructions on how to purchase and activate/personalise your Vienna City Card.

#### 1) Select your Vienna City Card Option

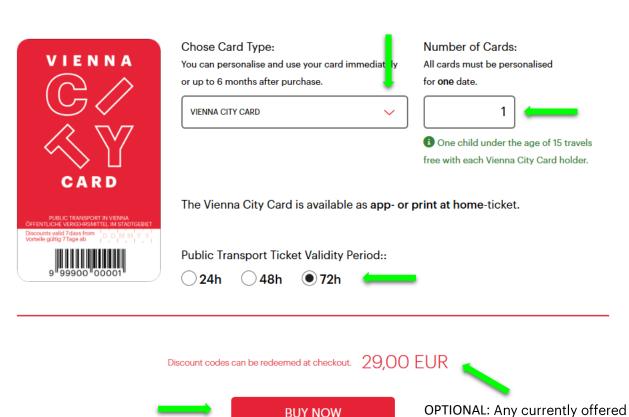
Choose the desired product and click "Buy now".

Your choices are:

Vienna City Card Vienna City Card TOUR Vienna City Card TRANSFER Vienna City Card TRANSFER + TOUR

Online shop: www.viennacitycard.at

### All You Need For Vienna!



online discounts will be deducted

automatically.



#### 2) Optional: Do You Have a Discount Code?

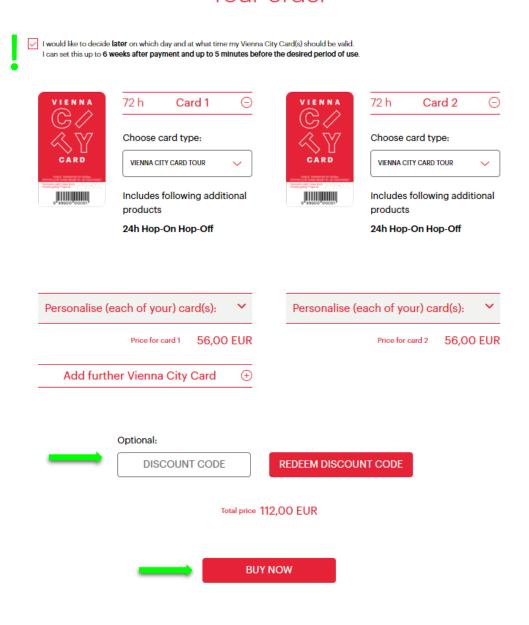
If you have a discount code, you can use it in the next step. Only ONE discount code can be redeemed. If the online shop offers a discount with minus 10% and you want to use a different discount code, you can remove the unwanted code by using the bucket icon.

The discount is automatically deducted from the total amount after clicking the "Redeem discount code" button.

If you wish to use Vienna City Cards at <u>different dates</u>, you will have to make <u>separate</u> <u>purchases</u>.

You can decide whether you want to personalise and use your Vienna City Card immediately or later (checkbox).

#### Your order





Enter your details to receive your order confirmation; company details are optional. The buyer does not have to be the user of the city card. E. g. you can buy a Vienna City Card and personalise it for someone else.

# Order confirmation

#### Where should the order confirmation be sent?

First name*	Last name	)* 		
Franz	Wiener			
E-mail*	Confirm ye	our e-mail address*		
info@viennacitycard.at	info@vier	info@viennacitycard.at		
Country*	Province*			
Austria (Osterreich)	Salzburg	~		
Invoice address (optional):				
Company				
Company				
Street, house number	Zip	City		
Street, house number	Zip	City		
✓ I have read and accept the general terms and advised of my cancellation rights.	l conditions and th	ne privacy policy. I have been		
Important: Your card(s) must be PERSON process or a maximum of eight weeks before in the purch		se the personalisation link you receiv		
В	UY NOW			



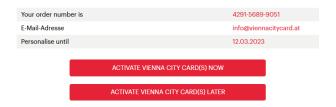
#### 3) Payment

KLARNA bank transfer / VISA / MasterCard or PayPal

#### 4) Order Confirmation / Invoice

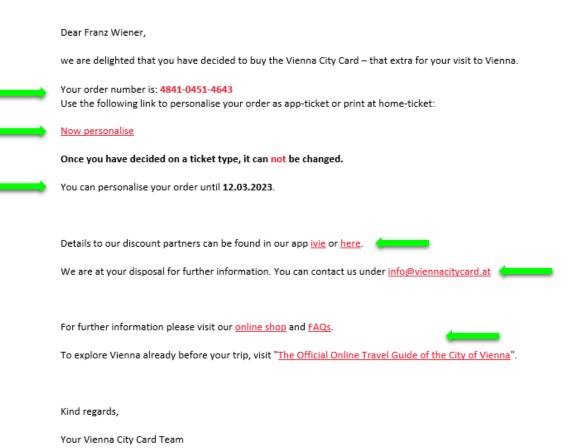
After successful payment you will be re-directed back to the online shop where you will see all details of your order.

#### Thank you for your order!



In the order confirmation that you will receive by e-mail you will find the following details:

- Order number (12-digits xxxx-xxxx-xxxx)
- Link to personalise your order
- Date, until your order needs to be personalised.
- Useful information about the City Card and Vienna
- Contact details Vienna City Card Team





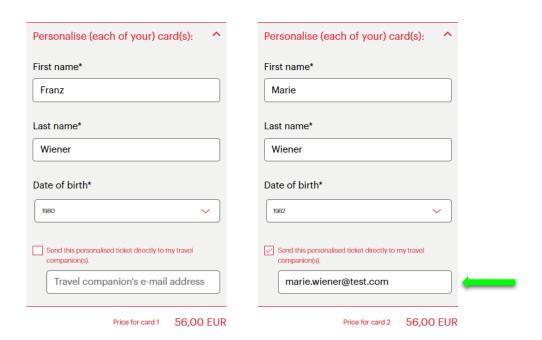
#### 5) Personalise your order:

Click the link in your order confirmation e-mail and you will be directed to the online shop to personalise your Vienna City Card(s).

- Each order must be personalised latest 6 months after purchase.
- You can personalise your order 8 weeks before your arrival date.
- You cannot use your Vienna City Card(s) without personalisation.

#### Personalising your order during or after purchasing your city card:

Your personalised ticket will be e-mailed to you. If you have personalised a ticket for a fellow traveller, you can send this ticket directly to a desired e-mail-address.



#### 6) Choose your ticket type:

You can decide if you want to use an app-ticket or a print at home-ticket.

Set date and time when you want to use public transportation. From this point in time, you can also use the (optional) airport transfer and hop-on hop-off tour.

Should you want to use some discounts before the public transport, chose an earlier date for the discounts. Airport transfer and hop-on hop-off tour can also be used earlier. (E. g. arrival 30th August, take the City Airport Train to Vienna and use the public transport from 31st August.)

Please check all dates and times. After personalising irrevocably, changing, or cancelling your city card is not possible.



-							
	Set date and time to use your Vienna City Card(s):						
	How would you like to use your Vienna City Card?						
,	App ivie - Vienna Guide Print at Home-Ticket						
	It is <b>not possible</b> to use a print at home-ticket in the ivie app. It is also <b>not possible</b> to use a mobile app-ticket as a print at home-ticket.						
	From this date and time you want to use your ticket for public transport (24h, 48h or 72h) in Vienna:						
	Date:	ime:					
•	20.09.2022	12:45	o 👝				
•	When do you want to use the discounts and adv  ✓ I would like to use my discounts already before the public transportation - right at the start of my stay.  ✓ Confirm that you chose the above date and transportation ticket.	Beginning of my stay (arrival date):	□ ←/public				
	It is not possible to change the date or time later, to cancel the ticket or to change a name!						
	Activate now irrevocable						

You have now a personalised and active Vienna City Card:

# Your Vienna City Card(s) have been successfully activated!

You have selected the "Display Vienna City Card in the app" option.

Transfer to the Vienna City Card App ivie - Vienna
Guide is only possible on the mobile device. Open ivie
and select "Add". Enter the activation number in order
to add your activated Vienna City Card(s).

Franz Wiener | 4841-0451-4643-1 | Transfer ticket to App ivie - Vienna Guide

Wishing you a wonderful time in Vienna!

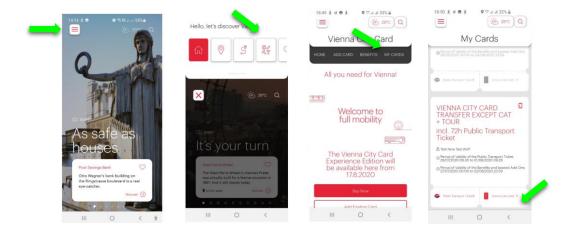
Please install the ivie on your smartphone. You can now click on the link to transfer the ticket to your phone.



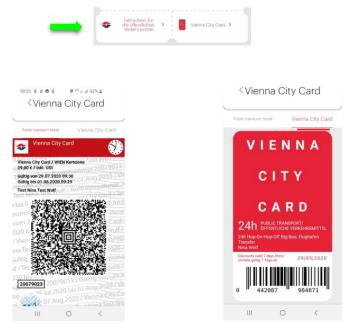
#### 6.1. Mobiles App Ticket



To find your app ticket in the ivie, click on the burger menu, select city card and my cards.



You can open your public transport ticket and your discount card by clicking on these buttons:



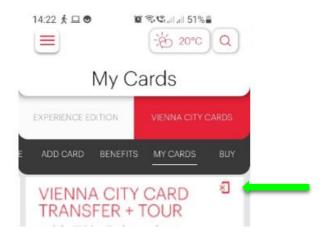
Wiener Linien ticket

Discounts and Add-Ons



If you want to remove an app ticket from your device, open the ticket on your smartphone. Click on the icon in the upper right corner. The ticket will be removed, and you can immediately add it onto another phone.

It is possible to save and use multiple tickets on one device.



#### 6.2. Print at Home-Ticket

If you have decided on a print at home-ticket, you will receive an email with your ticket as a PDF file or download it immediately after activation.

Please print your Vienna City Card (Wiener Linien ticket and discount card on A4 paper) and always carry this with you as well as a photo ID – passport or drivers' licence.

The print at home ticket CANNOT be added to and displayed on your smartphone.

